

## Standing Orders ~ Shetland Sheepdog Club of Victoria Inc.

### 1. **Championship Show**

- (a) The venue is to alternate each year between KCC Park and Bulla.
- (b) A minimum embargo on judging for 12 months in Victoria plus no Specialty Show for Shelties in Australia will apply to any judge selected. If the judge is to be sublet to New Zealand or any State in Australia they must judge that show AFTER judging our own show.
- (c) Another judge to be appointed for Baby Puppy Dog and Bitch plus property classes at the discretion of the Committee
- (d) A reserve judge may be appointed for the Championship Show approximately six months prior to the Show, at the discretion of the Committee.
- (e) The method of selection of a judge where there is more than one nomination shall be the first choice to receive the same total as the number of nominations ~ i.e. 5 nominations, 5 votes for 1<sup>st</sup> choice and others to receive 1 vote less in order of reducing preference.
- (f) The Championship Show shall be subject to the suitability of dates and the discretion of the Committee.
- (g) There shall be no gate collection of money for cars, exhibitors or visitors.
- (h) Each year, Championship Show to be followed by the presentation of trophies won on the day. Annual Conformation trophies and special awards not won on the day of the Championship show to be presented after presentation of trophies won on the day.
- (i) The method of providing refreshments for members, exhibitors and guests at the "after show" function to be decided by the committee.
- (j) A raffle to be conducted each year to help reduce overall Championship Show costs
- (k) Sashes to be ordered each year allowing 4 - 6 weeks for completion of order.
- (l) Catalogue should be no larger than A4 size, and of a professional standard. Advertising in the catalogue to be considered each year.
- (m) Donations to the trophy/sash funds to be acknowledged, but individual amounts are not to be listed.
- (n) In the interests of time, the smooth running of the Show and Club records, only those photographers and video operators officially appointed by the Club should be allowed to take photographs of class winning dogs in the ring. Only photos of dogs taken by the official club photographer in the ring or in an area designated (or provided by the club) on the day of the show can be printed in Titbits.
- (o) The S.S.C.V. Inc. to provide medallions for each class winner (Best and Opposite of class) and Property Classes.
- (p) Classes that may be considered at the Championship show include the Property classes: Best Headed, Best Gaited, Best Coated, Colour Classes. Owner Bred and Handled, Neuter, Veterans and Handler Classes may also be considered.
- (q) In all Property Classes there shall be 1st place only.

### 2. **Open Show**

- (a) The venue shall alternate each year between KCC Park and Bulla and each year at the opposite venue to the championship show. The Open Show may be held in conjunction with Restricted Dog Sports or Restricted Dog Sports may be held on a separate date to the Open Show.
- (b) Judges for Dog Sports to be selected by Committee
- (c) Subject to the discretion of the Committee, the judge selected for Conformation classes should have

judged a previous Member's competition and/or attended a Sheltie Breed Lecture.

- (d) The method of selection of judge where there is more than one nomination shall be the first choice to receive the same total as the number of nominations ~ i.e. 5 nominations ~ 5 votes for 1<sup>st</sup> choice and other to receive one vote less in order of reducing preference.
- (e) There shall be no Gate collection of money for cars, exhibitors or visitors.
- (f) Donations to the trophy/sash funds to be acknowledged, but individual amounts are not to be listed.
- (g) The method of providing refreshments for Members, Exhibitors and Guests at the 'after show' function to be decided by the Committee.
- (h) A raffle to be conducted each year to help reduce the overall show costs.
- (i) Sashes to be ordered each year allowing 4 ~ 6 weeks for completion of order.
- (j) Catalogue should be no larger than A4 size, and of a professional standard. Advertising in the catalogue to be considered each year.
- (k) Classes that may be considered at the Open show include the Property classes: Best Headed, Best Gaited, Best Coated, Colour Classes. Owner Bred and Handled, Champion, Neuter and Handler Classes may also be considered.
- (l) In all Property Classes there shall be 1<sup>st</sup> place only.
- (m) A 'Parade of Veterans' may be included in the Open Show/Parade. There shall be no entry fee for the Veterans Parade. Each Veteran paraded shall receive a sash, undated, and this will be paid for by the SSCV Inc.
- (n) In the interests of time, the smooth running of the Show and Club records, only those photographers and video operators officially appointed by the Club should be allowed to take photographs of class winning dogs in the ring. Only photos of dogs taken by the official club photographer in the ring or in an area designated (or provided by the Club) on the day of the show can be printed in Titbits.

### 3. **Members' competitions (conformation)**

- (a) The Competition Co-ordinator or in his/her absence a member appointed by the committee shall, subject to judges availability, endeavour to select judges who;
  - (i) Have attended breed lectures
  - (ii) Are the new judges on the aspiring judge's list
  - (iii) Have not judged Shelties within metropolitan areas during the two months prior to the competition
- (b) The dates of the Competition shall be decided taking into account the following:
  - (i) Comps may be offered on the same day and at the same venue as a Championship Show, Dog Sport or Event, where it is suitable to schedule the Comp before or after proceedings.
  - (ii) The dates to be spaced out as much as the VCA calendar permits.
- (c) The number of competitions to be at the Committee discretion at any time.
- (d) At Competitions a gift shall be presented to the Judge.
- (e) At competitions in particular, every endeavour should be made to promote good fellowship with members.
- (f)

4. New members should be approached and every effort made to make them welcome
  - (a) **Melbourne Royal**

SSCV Inc. to supply inscribed sashes for both CC winners on 'Sheltie Day' at the Melbourne Royal.
  - (b) Sashes to be ordered as soon as practicable

All trophies offered to be included in the schedule for the Royal and must be advised each year to the RAS in accordance with instructions.
5.
  - (a) **Club Trophies**

Club trophies are available only to those Members who reside in Victoria and Shelties kennelled in Victoria.
  - (b) A plaque will be made available from the SSCV Inc. to all Shetland Sheepdogs attaining the Title of Australian Champion and Neuter Champion. Subsequent attainment of Grand Championship and Supreme Championship title to be recognised by the addition of a metal plate to be added to the plaque by the owner.
  - (c) A plaque will be made available from the SSCV Inc. to Shelties attaining their first Official Dog Sports Titles as recognised by the VCA. All subsequent titles, including all Dog Sports, will be recognised by the addition of a polished metal plate affixed to the original plaque.
  - (d) A Club Trophy will be made available from the SSCV Inc. to a Victorian member breeding his/her first Australian Champion.
  - (e) All club trophies are available on application by Victorian members.
  - (f) At the discretion of the Committee, awards may be made to interstate Shetland Sheepdog clubs for presentation at their club championship shows.
6.
  - (a) **Special Sashes**

Any all breeds club in Victoria, or Shetland Sheepdog Specialist Club anywhere, shall receive an appropriate sash or sashes at the committee's discretion.
7. SSCV Inc. sashes may be donated each year to selected Dog Sports events affiliated with the VCA.
  - (a) **Expenses**
8. Any member may claim expenses from Petty Cash when performing delegated club duties.
  - (a) **Committee Meetings**

Meetings to close no later than 11 pm subject to any member of the Committee moving for an extension of time.
9.
  - (a) **Club Assets**

All Club assets must be maintained in good condition. Any loss of or damage to Club assets to be reported to committee.
10.
  - (a) **Aspiring Judges Programme**

Club to support such programmes in accordance with VCA instructions/guidance. The Club should make available the English Standard DVD produced by the English Shetland Sheepdog Club to the candidates of the aspiring judge's programme, at a lecture.
11.
  - (a) **Guest Speakers**
12. A gift shall be given to any Guest Speaker invited to speak at an official SSCV Inc. General Meeting

unless they charge a fee.

(a) **Membership List**

(b) Full list to be printed in Titbits once a year, in the November issue.

13 Membership lists to be checked 3 months after new financial year to ensure members have paid their subscriptions. Those who have not done so should be followed up.

(a) **Club Banner**

14 Banner should be displayed at the Championship Show and Open Show and restricted Dog Sports events each year.

(a) **General Meetings**

15 Number of General Meetings to be determined by the incoming committee.

(a) **Titbits**

(b) Attendance of all Committee members at Committee meeting to be published in June Titbits each year.

(c) Letters or articles written to the Publicity Officer which criticise other members or persons involved in Shetland Sheepdogs on a personal basis either directly or indirectly should be referred to the Committee before publication.

(d) No letter or article to be included in Titbits without disclosing the identity of the writer, excluding the Publicity Officer.

(e) No letter or article to be published in Titbits which, in the opinion of the Publicity Officer, represents an advertisement under the guise of news. Should the Publicity Officer be in doubt, the item should be referred to either the Committee or the President. Notification of litters, mating, and titles gained are excluded from these provisions.

Show results printed in Titbits shall be as follows:

(i) Championship Show results in Victoria must be complete including Challenge points, both Challenge winners, BOB & R/up BOB

(ii) SSCV Inc. Open show (or Parade)/R.O.T.

(iii) Members' Competitions:

(iv) Interstate results where at least one Challenge or Reserve Challenge winner and/or major award winner is a Sheltie owned by a Victorian member of the SSCV Inc.

(v) Results of the Royal Melbourne Show and SSCV Inc. Championship Show shall be fully printed in Titbits, including all placings made by the Judges.

(vi) In case of Interstate Royals and Interstate Specialty Shows, all breed class winner may be published, including Challenge Winners and BOB.

16 (vii) Dog Sports results may be printed on a regular basis.

(a) **Lost or Abandoned Shelties**

(b) The Club shall maintain a Rescue Service, where and when necessary. Operated by designated club members.

(c) Decision-making regarding the welfare of shelties needing re-location or other action to be left to the discretion of the designated Club representatives.

- (d) Care should be taken to make certain that legal requirements are not violated so that the SSCV Inc. would not be liable should the original owner claim ownership.

17 A set of Financial records for all transactions to be kept and audited annually. A separate bank account may be opened to cover costs of Sheltie Rescue Service.

(a) **Puppy Sales Co-ordinator**

- (b) The Puppy Sales Co-ordinator will provide a service to members for the sale of puppies and details will be printed in Titbits. This service should also extend to finding suitable homes for older Shelties.

- (c) This service is available to all members of the SSCV Inc. who have maintained financial membership for a minimum of 6 months.

18 Puppies must **not** be listed until 6 weeks and must have been eye checked and microchipped.

(a) **Postal Votes & Notice of Motion ~ Annual General Meeting**

- (b) By-Law No 4 Clause 13 of our Constitution entitles members to a postal vote, and that those members recording a postal vote to be announced at the Annual General Meeting.

19 A notice of Motion must be submitted to the Secretary in time to allow 21 days notification to members.

(a) **Constitution and By-Laws**

20 A copy of the Constitution and By-Laws shall be made available to each new Committee Member.

(a) **Standing Orders**

A copy of the Standing orders shall be made available on application to any member of the SSCV Inc. Standing Orders should be printed in Titbits from time to time at the discretion of the Committee and should be available on the Club Web site.